

Acumen Fiscal Agent Account Statement

Activity Period: Reports activity of checks issued during shown date range. Does not represent dates employee worked. Statements are provided monthly and show two payment periods.

SAMPLE EMPLOYER
1234 ANY STREET
YOUR TOWN, OK 70000

Employer: Person who manages employees and/or represents the client for this account in this program

Activity Period: 10/10/2015 to 11/09/2015

Participant ID: 012345

Program: CW

Participant ID: ID number used for participant on timesheets and Web Time Entry.
Participant: Service Recipient

Total Allotments: Units or dollars the program has authorized Acumen to pay on your behalf. **Units** are used for HTS service. One unit is equal to 15 minutes of service. **Dollars** are used for vendor services and show the exact amount authorized for the vendor payment.

Period Utilization: Units/dollars used during Activity Period

Total Utilization: Units/dollars used from start of your service plan through the Activity Period end date

Account Information

	Total Allotments		Period Utilization		Total Utilization		Balance	
	Units	Dollars	Units	Dollars	Units	Dollars	Units	Dollars
A9270 \$70.00 07/01/15-06/30/16	0.00	\$70.00	0.00	\$0.00	0.00	\$0.00	0.00	\$70.00
HTS \$10.14 07/01/15 - 06/30/16	1560.00	\$0.00	500.00	\$0.00	810.00	\$0.00	250.00	\$0.00
HTS \$12.50 07/01/15 - 06/30/16						\$0.00	0.00	\$0.00
VENDOR \$120.00 07/01/15 - 06/30/16						120.00		\$0.00
Totals	0.00	\$70.00	0.00	\$0.00	0.00	\$120.00	0.00	\$0.00

All **active** participant Service Authorizations; Service Authorizations not active are not displayed. Future periods show a zero balance until they become available for spending

Balance: Total units/dollars remaining as of Activity Period end date

Employee Information: Lists all employees, even those that did not work during Activity Period

Employee Information

Name	Pay Type	Status	EE Number	Good to Go Date
EMPLOYEE ONE	Direct Deposit	Active	1234	05/24/2012
EMPLOYEE TWO	Pay Card	Active	5678	11/29/2010
EMPLOYEE THREE	Direct Deposit	Inactive	9123	06/05/2013

Pay Type: Shows how your employees receive their pay

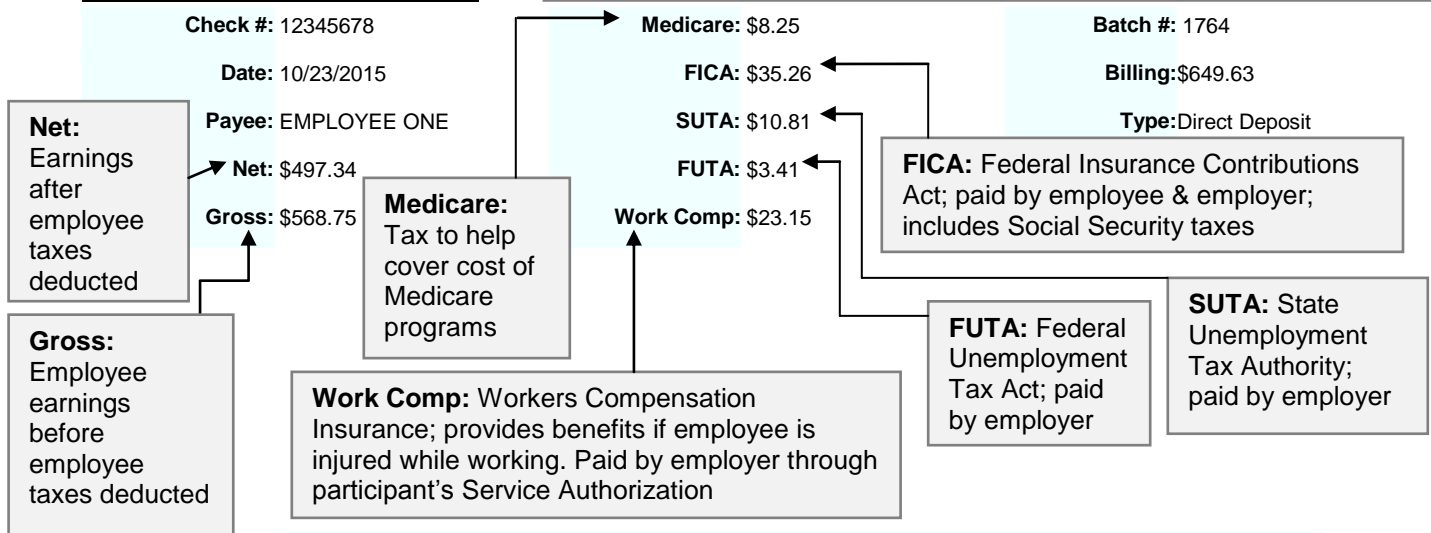
Code and Rate Information: Lists approved service codes and rates for each employee based on participant Service Authorization and rate sheets received by Acumen

Code and Rate Information

Name	Description	Start Date	End Date	Rate
EMPLOYEE ONE	HTS \$10.14	07/01/2015	12/31/2020	\$10.14
EMPLOYEE TWO	HTS \$12.50	07/01/2015	12/31/2020	\$12.50

Payroll Check Information: Details of each check issued for each employee based on timesheets submitted. Each employee payroll check issued in Activity Period is listed in a separate Payroll Check Information section

Payroll Check Information



Code	Work Date	Time In	Time Out	Rate	Hours
HTS10.14	10/06/2015	7:00 AM	3:00 PM	\$10.14	8.00
HTS10.14	10/11/2015	6:45 AM	6:15 PM	\$10.14	11.50
HTS10.14	10/12/2015	6:45 AM	5:15 PM	\$10.14	10.50
HTS10.14	10/13/2015	6:45 AM	6:45 PM	\$10.14	12.00
HTS10.14	10/14/2015	7:00 AM	10:30 AM	\$10.14	3.50
					45.50

Vendor Check Information: Details of checks issued for each vendor paid based on payment request submitted. Each vendor check issued in Activity Period is listed in a separate Vendor Check Information section.

Vendor Check Information

Check #: 12345678
Date: 10/23/2015
Payee: VENDOR NAME
Net: \$120.00
Type: Check

Batch #: 1711
Billing: \$120.00

Code	Date	Rate
T1999	10/10/2015	\$120.00

Training and Certification

Employee Name	CPR Expire Date	First Aid Expire Date
EMPLOYEE ONE	04/26/2016	04/26/2016
EMPLOYEE TWO	12/08/2016	12/08/2016

Training and Certification: Shows important expiration/renewal dates. These **must** be current or employee will not be paid.